

06 February 2018

Dear Candidate

Many thanks for your interest in the post of Lunchtime Supervisor at Headlands Primary School.

The hours of work are 7.5 per week working Monday to Friday from 12:00pm-1.30pm term time only. The position will be paid on the NJC scale C Point 8-10 which reflects an annual salary of £2575-£2637.

Please complete the attached application form and provide a covering letter outlining details of your experience and suitability for the post.

I trust that the enclosed documents will ensure that you have the necessary information required to complete your application.

The Key dates relating to this advertisement are as follows:-

- Closing date for applications : 19 Feb 2018
- Interviews to take place : 20-22 Feb 2018
- Start Date : ASAP

I look forward to receiving your application and wish you every success.

Yours sincerely

Darren Smith
Head Teacher