



Headlands Primary School

Bushland Road, Northampton, NN3 2NS Tel: 01604 407098 Fax: 01604 416115

Email: head@headlands.northants-ecl.gov.uk

Website: www.headlands.org.uk

Head Teacher: Mr Darren Smith B. Ed (Hons) N.P.Q.H.



NORTHAMPTON PRIMARY
ACADEMY TRUST PARTNERSHIP

5th March 2018

Dear Applicant

Many thanks for your interest in the post of School Cleaner. This post is part time working 14.5 hours per week, Monday to Thursday 3:20pm to 6:20pm and 3:20pm to 5:50pm on a Friday.

The pay is set at point 8-10 of the NJC scale and represents an actual salary of £4978-£5098.

Before completing your application, please take time to consider the job description and person specification.

Make sure you complete a covering letter summarising your experience, tell us about anything you have done or skills that you have that would help you perform this role; Why do you want to work at Headlands?

Shortlisted candidates will be selected on the strength of their letter and application form which should reflect all information provided about the post. The letter of application should refer to the job description and person specification and should also outline all previous experience.

We are very proud of our school and all of the support staff at Headlands play an important and crucial role in ensuring our children demonstrate good behaviour and have respect for others. We hope that the person appointed will reflect this ethos.

Should you require any further information about the school, please refer to our website www.headlands.org.uk.

Confirmation of appointment will be subject to satisfactory references and enhanced DBS check.

The closing date for applications is Friday 16th March 2018 at 5:00pm with the interview to be confirmed. References are likely to be requested in advance of interviews.

Yours sincerely

Annie Booth
School Business Manager

