



PUPIL PREMIUM FUNDING

IMPORTANT INFORMATION



If you think you may be eligible to claim Free School Meals for your child/ren please complete the form below and return to the school office. You can also email the form to

schooloffice@headlands.org.uk

WHICH OF THE FOLLOWING DO YOU CURRENTLY RECEIVE? PLEASE INDICATE BY TICKING OPTIONS 1-7 OR OPTIONS 8-10		TICK
1	Income Support	
2	Income Based Job Seekers Allowance	
3	Income-related Employment and Support Allowance	
4	Support under Part VI of the Immigration and Asylum Act 1999	
5	The guaranteed element of State Pension Credit	
6	Child Tax Credit, with no element of Working Tax Credit, and a household income below £16,190 (assessed by HM Revenue and Customs)	
7	Universal Credit – income dependant	
OR HAS YOUR CHILD:-		
8	Been looked after by the Local Authority for at least one day	
9	Been adopted from care	
10	Left care through special guardianship; and subject to a child arrangement order setting out with whom the child is to live (formerly known as residence orders)	

If you have ticked **any** of the boxes above then please complete the rest of this form. If you have **not** ticked any of the boxes then you will be **unable to claim** so there is no need to complete the rest of this form. Thank you.

TO ENABLE THE SCHOOL TO CHECK YOUR ELIGIBILITY IT IS IMPORTANT THAT YOU COMPLETE ALL PARTS OF THIS FORM ESPECIALLY YOUR NATIONAL INSURANCE NUMBER

Child Details			
First Name		Address 1	
Surname		Address 2	
Date of Birth		Address 3	
Class		Postcode	

Parent Details

Title (eg Mr/Mrs/Ms/Other)		Address 1	
First Name		Address 2	
Surname		Address 3	
Date of Birth		Postcode	
Main contact number		Email Address *	
Relationship to child			
National Insurance Number THIS BOX MUST BE COMPLETED		National Asylum Seekers Support Number (if applicable)	

**Please note, emails may be sent to the address provided by you containing information about your application [and other information relating to your application], and that it is your responsibility to take appropriate measures if security, where you pick up your emails, may be a problem. We recommend that you do not share your email account.*

By completing and returning this form you are confirming that all the information provided is complete and correct. You are also giving permission for Headlands Primary School and Northamptonshire County Council to check your eligibility status with the relevant benefit providers in line with Northamptonshire County Council's Fair Processing Notice. You are also confirming that you are aware that the information you have provided will be used to process your claim and your details will be shared with other sources as allowed by law to verify your initial entitlement. You are permitting Northamptonshire County Council to share/register/retain the information you have provided. Northamptonshire County Council (NCC) will share the information you have provided in this form and any matters relating to the funding with its partner agencies, Children's Centre's and other NCC provided or paid for services. The data provided will be held securely on NCC systems and used to meet local authority statutory duties and to ensure that we can deliver services to you. Northamptonshire County Council is the Data Controller for the information you have provided and will only use your information for the reasons specified above. For further information about Data Protection please visit the school website www.headlands.org.uk.

Signed _____

Date _____

PLEASE RETURN THIS FORM TO THE SCHOOL OFFICE OR EMAIL TO:-

schooloffice@headlands.org.uk

AS SOON AS POSSIBLE. THANK YOU